



NEW ZEALAND CHAMBER OF COMMERCE (SINGAPORE)

MINUTES- ANNUAL GENERAL MEETING (AGM) 2022

The Annual General Meeting of the New Zealand Chamber of Commerce Singapore was held at the High Commissioners Residence, on Thursday 29th September 2022 commencing at 6:27pm.

Meeting opened by Executive Director

Tahsha Pratt opened the meeting at 6:27pm and welcomed everyone to the NZCC Singapore AGM.

Members present:

| | | | |
|-----------|------------------|---------|------------|
| Alexander | Gow | Michael | Smith |
| Chris | Stewart | Nick | Tomlinson |
| Danny | Tauroa | Oriana | Brine |
| Elliot | Mckeown | Patrick | O'Brien |
| Honor | Harger | Paul | Town |
| Iris | Teh | Pip | O'Connor |
| James | Boyce | Rachel | Boyle |
| Julie | Reeves | Rebecca | Assice |
| Kacey | Whaitiri-Roberts | Reuben | Reeves |
| Kellie | Twiggie | Sarah | Foo |
| Ken | Hickson | Steven | Parsons |
| Lucia | Cheng | Stu | O'Connor |
| Maggie | Christie | Tash | Lawrence |
| Mark | Celik Alvis | Tessa | Lont |
| Maureen | Kay | Tim | Montgomery |

Office Staff present:

Tahsha Pratt – Executive Director

Minutes recorded by: Rebecca Assice

1. Patron's address

Acting High Commissioner Peter Kemp thanked key attendees, noted how pleasing it was to have the residence back in full use. Commended the Chamber for its work in connecting kiwis and appreciated all it does.

2. Quorum (min 30 members in attendance)

Under rule 14 of the Chamber's Rules, a quorum was considered present when the meeting was opened.

*Quorum of 30 members in attendance

3. Apologies

Apologies were received from: and supported with proxy votes

| | | |
|----------------|---------------------|--------------------|
| Brahma Sharma | Jessie Yim | Paul Pratt |
| Chelsea Tee | Jocelyn Tong-Palmer | Phyllis Yeo |
| Christina Karl | Jonathon McAuliffe | Sam Lake |
| David Leong | Julia Lim | Shaun McEwan |
| David Yeoh | Lisa Reta | Stephanie Besse |
| Des Trigg | Matt McDonald | Stephanie Vallance |
| Donna Munro | Matthew Lewis | Steve Wright |
| Emma Eichbaum | Max Collins | Tom Munro |
| Jane Sun | Mickael LeGargasson | Tony Keepa |
| Jasmine Chng | Niro Somasekeran | Bruce McKenzie |
| Jemma Hooykaas | Paul Qin | Liz McAuliffe |

4. Approval of 2021 Minutes and Matters arising from 2021 minutes

As per the constitution, the minutes of the previous Annual General Meeting held on Thursday 23rd September 2021 were approved at the first Board meeting post the 2021 AGM (October 19th 2021).

5. Voting of Board Members

Under the Constitution, at least 5 of the ten (10) board places are available for election each year.

The continuing members of the Board are:

Kellie Twigge Rebecca Assice

Stu O'Connor Yvonne Foo

There are 6 available seats with 8 nominations:

| | |
|------------------------------------|----------------------------|
| Oriana Brine (in person) | Bruce McKenzie (video) |
| Tessa Lont (in person) | Danny Tauro (in person) |
| Liz McAuliffe (video) | Nick Tomlinson (in person) |
| Rob McIntyre (presented by Kellie) | Paul Town (in person) |

6. President's Report for the year to September 2022

Events: Huge expansion in in-person events. Ball and Waitangi Day retraining. Fantastic job of doing events during Covid. Have had Jacinda Arden up and an event with Christopher Luxon at the High Commission. MAIA kicking back off again with events coming up soon. 5 a side, then 10 a side then full networking events have occurred. Several sustainability events including one with Grace Foo (Minister for Sustainability and Environment) and hosted by and held at ANZ.

More of these events will be coming up as it's a key pillar for the Chamber. Also hosted several personal development events – optimising your Linked In profile, navigating an inflationary environment, equipping learners.

International women's day event was a great success with fantastic women sharing their stories. Also held a whole range of virtual events including speed networking, the state of NZ property, virtual fundraisers etc.

Sponsorship: Thanks to our fantastic sponsors. High Commission has been a continued and valued supporter. Huge thank you to our premier sponsors – ANZ, AIS. Silver sponsors have grown as well AAM, Fonterra, Air NZ, Fisher & Paykel, SAS, NZTE. Welcomed Morrison & Co and Nexus and more to come.

Membership: Has grown over the past year to 280 members. Over 55 corporate memberships. Thanks for completing the members survey as its very valuable.

Board: Huge thank you to the board especially through the difficult COVID times. Nick Lee (former president) left for Sydney. Paul Town stepped into the vacant seat. Steven Parsons is stepping down.

7. Annual Statement of Accounts/Balance Sheet for the year to 31 March 2022

Stu O'Connor (Treasurer) presented the summary of accounts.

Over the course of the financial year the Board and management team continued to protect and optimise the financial position of the Chamber with a focus on cashflow management and ultimately sustaining the business through to a post covid world. Revenues from existing members and sponsorship further contracted. We did however see a lift in event income particularly in the last third of the financial year as restrictions slowly lifted. Reflective of a sustained covid environment, **we closed out the year with a loss of \$34k** but with momentum building into the next year.

The Annual Statement of Accounts were made available to members (2 weeks before the AGM) on the Chamber website.

Resolution: *That the membership approves the Audited Annual Statement of Accounts/ Balance Sheet for the year ended 31 March 2022*

25 member votes received in favour of approving the annual accounts (via Proxy) and a majority show of hands at the AGM.

8. Results of Election

65 votes were received. Congratulations to the newly elected / re-elected board members as follows:

- Oriana Brine
- Liz McAuliffe
- Danny Tauroa
- Nick Tomlinson
- Paul Town
- Rob McIntyre

9. Other Business

Questions/ comments from attending members:

Patrick: Is there something the incoming board can do to assist us to learn Maori, pronunciation, in a culturally sensitive way

Ken: 3 areas to improve – tourism promotion, education facility promotion (has recently launched a new education magazine), media promotion.

10. Close

Thank you to our loyal members, we are here for you and will continue to work for you.

The meeting was declared closed at 7:10pm

I, **Kellie Twigg**, as current President of the New Zealand Chamber of Commerce Singapore, declare that the foregoing is a true and accurate record of the Chamber's Annual General Meeting held on Thursday, 29th September 2022.



President: Kellie Twigg
New Zealand Chamber of Commerce Singapore

Date: 30/09/2022



Seconded by:
Treasurer: Stu O'Connor
New Zealand Chamber of Commerce Singapore

Date: 10/10/2022